

REDEVELOPMENT AUTHORITY OF THE CITY OF ALLENTOWN
Wednesday, February 12, 2025 – 2:00PM
3rd Floor Conference Room

MINUTES

CALL TO ORDER

The meeting of the Redevelopment Authority of the City of Allentown was held on February 12, 2025, at Allentown City Hall, located at 435 Hamilton Street, Allentown, PA. This was a hybrid meeting of in-person and virtual attendance using Microsoft Teams. The meeting, having met the requirements of a quorum, was called to order by Chris Raad at 2:00 PM

Attendees

Board Members: Jessica Ortiz, Daniel Schmidt and Christopher Raad

Staff: Josh Gildea (Solicitor) Kelly McEllroy, Vicky Kistler, Mark Hartney, Ellen Price and Anthony Rivas

Public/Guests

No public in attendance

PUBLIC COMMENT

There was no public comment for the record.

APPROVAL OF THE MINUTES

MOTION: Ms. Ortiz moved to approve the minutes of the January 8, 2024, meeting. Mr. Schmidt seconded the motion, which was unanimously approved.

TREASURER'S REPORT

The Chair, Christopher Raad, deferred to Ellen Price, who presented the report.

Ms. Price reviewed the reports with the board, stating that it was a normal month and that our financials were similar to those reported last year.

A question was brought up about the Valuation Adjustment line 1501 of the Balance Sheet. Ms. Price said that number has been on the sheet for several years. The Board asked her to research why it is there and if it still needs to be there.

MOTION: Ms. Ortiz moved that the Board approve the financial statement. Seconded by Mr. Schmidt, the motion passed.

INVOICES FOR PAYMENT

The Authority had 45 invoices totaling \$27,012.26. Ms. McEllroy explained that the high number of invoices was due to being the beginning of the year. A discussion started on whether the Authority should pay real estate taxes. City staff said they would investigate it.

MOTION: Ms. Ortiz made a motion to approve the payment of invoices as presented. The motion was seconded by Mr. Schmidt and passed unanimously.

2025 PROPOSED BUDGET

Mr. Hartney explained where the income of CDBG comes from and the process of receiving it. The expenses were also discussed and how we can use CDBG monies for acquisition and dispositions. The sale of property maintenance and legal fees were also discussed.

MOTION: Mr. Schmidt made the motion to approve the budget as presented. The motion was seconded by Ms. Ortiz and passed unanimously.

INVENTORY UPDATES

Ms. McEllroy reviewed the Authority's inventory. Everything is secured. Three issues were: The 323 N 9th Street water issue is going to be a claim, and she is waiting for quotes from contractors. The 802 Walnut Street had a car drive into the stairs of the front of the property, which will also be an insurance claim. The toy factory has more graffiti, which we have to address.

NEW BUSINESS/STAFF REPORTS

None at this time

Adjournment

The meeting adjourned at 2:45 P.M.

NEXT MEETING: Wednesday, March 12, 2025, at 2 PM in Allentown City Hall, 435 Hamilton St. Allentown, PA.